Israel Israeli

6500 Pacific Blvd SW

Albany, OR 97321

Telephone: (541) 917-4999

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Monday, May 02, 2016

Hong Gil dong

Hiring Manager

Famous Company

1234 N Example St

Albany, OR 97321

Dear Hong Gil dong,

I am a smart and collaborative professional who would be a great fit for your open computer specialist position. I was very excited to see your advertisement in the Albany Democrat-Herald, because this position is a perfect fit for my skills.

In my last position, I was a valued part of the team. I was always happy to help my co-workers with their computer troubles. Thanks to my hard work, I received a promotion and was able to complete many important projects.

My education has also prepared me to be an important part of Famous Company. At Linn-Benton Community College, I got perfect grade in the computer skills class. In fact, I was more high-tech than my teacher was!

I would love to speak with you more about my skills in an interview setting. Please contact me if you have any questions.

Sincerely,

Israel Israeli